



Republic of the Philippines
Department of Health
METRO MANILA CENTER FOR HEALTH DEVELOPMENT

INVITATION FOR NEGOTIATED PROCUREMENT TWO FAILED BIDDINGS Section (53.1)

RFQ NO. 2025 - 06 - 263

In view of the two (2) failed bids, the Metro Manila Center for Health Development (MMCHD), through its Bids and Awards Committee, invites bidders to participate in the negotiation for the **Provision of Board and Lodging for the conduct of Training of Trainer for the Implementation of Healthy Learning Institutions** in accordance with Section 53.1 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184.

1. The MMCHD, through the RRHFS 2025 intends to apply the sum of One Million Three Hundred Twenty Thousand Pesos (**P 1,320,000.00**), the Approved Budget for the Contract (ABC), to payments under the contract for the abovementioned procurement.
2. The MMCHD now invites interested bidders to submit and negotiate offers for the project on June 30, 2025, at 9:00 AM, at the MMCHD Amphitheater.
3. The MMCHD BAC will negotiate with a sufficient number of bidders to ensure effective competition. The successful offer shall be selected based on the best and final offer that will be submitted on the specified date shown below, and that meets the minimum technical specifications required.
4. The schedules of activities are as follows:

Activities	Schedule	Venue
Issuance and Availability of Request for Quotation	June 19, 2025, to June 30, 2025	MMCHD BAC Secretariat Office
Conduct of Pre-Negotiation Conference	June 24, 2025	MMCHD Amphitheater
Deadline for the submission of Quotation	June 30, 2025	MMCHD Amphitheater

5. Interested bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Documents," one (1) original and two (2) duplicate copies, marked as Original, Copy 1 and Copy 2 with the title of the procurement project, name of the bidder, address of the Bidder, and contact details of the bidder, addressed to the BAC Chairperson
7. All submitted documents (original and the two (2) copies) shall be originally duly certified by the bidder or his duly authorized signatory, arranged, numbered and tabbed as enumerated below:
 - a. Price Quotation, inclusive of taxes;
 - b. Duly accomplished and signed Technical Specifications using the attached form;
NOTE: The supplier shall indicate the page(s) where the specific technical data in

each technical specification can be found and attach these documents referred to with this form.

- c. Duly signed Schedule of Requirements using the attached form, including Conformity with Terms of Reference;
- d. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
- e. Statement of ALL its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- f. Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid within two (2) years from the Submission and Opening of Bids, must be at least twenty percent (50%) of the ABC. For this purpose, similar contracts shall refer to various IT Equipment.
- h. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid, calculated as follows:
NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract to be bid. The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

OR

- i. If the prospective bidder submits a Committed Line of Credit (CLC), it must be at least equal to ten percent (10%) of the ABC to be bid issued by Universal or Commercial Bank; Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank.

NOTE: In case of a Joint Venture Agreement (JVA), the entity using its Audited Financial Statement (AFS) shall submit a statement of its on-going contracts including contracts awarded and not yet started, if any, provided that, its on-going contracts shall be reflected in the computation of NFCC. Provided further, that the Current Assets and Current Liabilities of foreign bidders shall be based on their AFS accomplished in compliance with International Financial Reporting Standards (Circular 02-2014 dated 20 June 2014 pursuant to GPPB Resolution 14-2014 dated 20 June 2014). 8. If applicable, valid Joint Venture Agreement (JVA) in case of the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners should be included in the bid, stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a Joint Venture in the event of a contract award shall be ground for the forfeiture of the bid security (2016 Revised IRR of RA No. 9184).

NOTE:

Based on ITB Clause 24.6, in case of a JVA, each partner shall submit the following documents. All the documents shall be submitted arranged, numbered and tabbed as enumerated below:

- (1) Valid and current Certificate of PhilGEPS Registration and Membership – Platinum (all pages) in accordance with Section 8.5.2 of the 2016 Revised IRR of RA No. 9184;
- (2) Original duly signed Omnibus Sworn Statement (OSS);
- (3) Duly notarized authority of the signatory, if applicable:
 - a. Secretary's Certificate (i.e. Corporation; Joint Venture Agreement); or
 - b. Special Power of Attorney (i.e. Sole Proprietor; Partnership)

8. A complete set of Bidding Documents/RFQ may be acquired by interested Bidders from June 19, 2025, to June 30, 2025, from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, One thousand pesos (PhP1,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.

9. For further information, please refer to:

MA. ROSSANA C. FARINAS
BAC SECRETARIAT
MMCHD, Mandaluyong City
Tel. No. 8531-0034 loc 308
Email: bacoffice@ncro.doh.gov.ph

JEREMIAS FRANCIS Y. CHAN, MD, MPH
Licensing Officer V/ BAC Chairperson

Republic of the Philippines

Department of Health

Metro Manila Center for Health Development

TECHNICAL SPECIFICATIONS

Item No. 1	Board and Lodging for the conduct of Training of Trainers for the Implementation of the Healthy Learning Institution	Qty./Unit	
Name of Manufacturer: not applicable		Country of Origin (not applicable)	
Brand:		Model: (if applicable)	
ABC: P 1,320,000.00			
PURCHASER'S SPECIFICATION		STATEMENT OF COMPLIANCE	
<p>Specifications:</p> <p>Event Dates:</p> <p>1st batch July 21-25,2025 (60 pax x 5 days x P 2,200.00 = P 660,000.00)</p> <p>Minimum: 54 pax per batch Maximum: 60 pax per batch</p> <p>2nd batch July 28 – Aug 1, 2025 (40 pax x 5 days x P 2,200.00 = P660,000.00)</p> <p>Minimum: 54 pax per batch Maximum: 60 pax per batch</p> <p>Venue: Within Cavite</p> <p>SERVICES TO BE PROVIDED:</p> <p>SERVICE PROVIDER will provide the following food and accommodation services ("Services")</p> <p>1. A function space appropriate and conducive for the conduct of the Event which shall/shall have:</p>			

2. At least 30% of participants were provided with parking space;
 3. Sufficient number of tables and chairs for all the participants;
 4. With thermal scanner in every function room
 5. Administrative and technical support, as needed by PROCURING ENTITY;
 6. Provision of white board and markers;
 7. The following equipment:
 - a. Minimum of three (3) wireless microphones;
 - b. Working and clear sound system;
 - c. LCD projector fit for the number of participants and the size of the room
 - d. Minimum of three (3) wireless microphones;
- Disinfection every after-session
8. Tarpaulin/signages, with layout and design to be approved by PROCURING ENTITY;
 9. Be soundproof with little to no interference from outside noise;
 10. Easily accessible comfort rooms and toilets with soap and tissue provided;
 11. With adequate lighting and ventilation, with air condition, to ensure comfort during the Event;
 12. Strong mobile signal and unlimited and reliable Wi-fi connection;
 13. Accessible electric sockets and extension cords for charging of electric equipment or gadgets at no cost to PROCURING ENTITY and
 14. At least two (2) breakout rooms (if applicable)
 15. Inclusive of Provision of Vehicle for the Secretariat
 16. Can accommodate 2-3 activities simultaneously

B. Food and Beverage services which shall include:

17. Buffet or packed meals, at the option of PROCURING ENTITY, for lunch and snacks (morning and afternoon), with menu and dishes pre-approved by the PROCURING ENTITY as least three (3) days prior to the Event;
18. Free-flowing coffee, tea, drinking water, and candies or snacks; and
19. Dining utensils and table napkins

c. Accommodation which shall/shall include:

20. Be smoke-free, clean, free of insects and rodents, with adequate lighting and

<p>ventilation;</p> <p>21. At least two (2) people in a room, each with his/her bed, bed linens, and set of toiletries;</p> <p>22. One bathroom with shower, toilet, and toiletries in each room;</p> <p>23. Adequate security and CCTVs within the vicinity; and</p> <p>24. Working elevators for rooms located at the third level or higher;</p>		
<p>A. Additional requirement by the Lowest/Single Calculated Bid (L/SCB) as part of post qualification:</p> <p>a. With Sanitary Permit</p> <p>b. Food and beverages staff with Health Certificates</p>		
<p>B. TERMS OF PAYMENT</p> <p>a. The SERVICE PROVIDER shall submit an original Statement of Account (SOA) to the PROCURING ENTITY within one (1) day from the last Event date.</p> <p>b. Pay the SERVICE PROVIDER within_____</p> <p>c. Pay in full the SERVICE PROVIDER the Rate for minimum number of participants for the SERVICES even if Services were not fully utilized.</p>		

Signature over Printed Name
[date of signing]

In the capacity of:
Duly authorized to sign bid for and on behalf of:

[title or other appropriate designation]
(Name of Company)
[Complete office address]
[Contact No.]
[Fax No.]
[Email Address]

Checklist of Technical and Financial Documents
Arranged, numbered and tabbed as it appears below:

Board and Lodging to conduct the Newborn Screening Facilities Program Implementation Review

No.	REQUIREMENTS
<input type="checkbox"/> 1	Price Quotation, inclusive of taxes using the attached form
<input type="checkbox"/> 2	Duly accomplished and signed Technical Specifications using the form as provided for in the Request for Quotation; NOTE: The supplier shall indicate the page(s) where the specific technical data in each technical specification can be found and attach these documents referred to with this form.
<input type="checkbox"/> 3	Duly signed Schedule of Requirements using the attached form;
<input type="checkbox"/> 4	Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the 2016 Revised IRR of RA No. 9184;
<input type="checkbox"/> 5	Statement of ALL its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
<input type="checkbox"/> 6	Statement of the Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid within two (2) years from the Submission and Opening of Bids, must be at least fifty percent (50%) of the ABC. For this purpose, similar contracts shall refer to Various It Equipment
<input type="checkbox"/> 7	The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid, calculated as follows: NFCC = [(Current Assets minus Current Liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract to be bid. The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR. OR If the prospective bidder submits a Committed Line of Credit (CLC), it must be at least equal to ten percent (10%) of the ABC to be bid issued by Universal or Commercial Bank; Provided, that if the same is issued by a foreign Universal or Commercial Bank, it shall be confirmed or authenticated by a local Universal or Commercial Bank. NOTE: In case of a Joint Venture Agreement (JVA), the entity using its Audited Financial Statement (AFS) shall submit a statement of its on-going contracts including contracts awarded and not yet started, if any, provided that, its on-going contracts shall be reflected in the computation of NFCC. Provided further, that the Current Assets and Current Liabilities of foreign bidders shall be based on their AFS accomplished in compliance with International Financial Reporting Standards (Circular 02-2014 dated 20 June 2014 pursuant to GPPB Resolution 14-2014 dated 20 June 2014).
<input type="checkbox"/> 8	If applicable, valid Joint Venture Agreement (JVA) in case of the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners should be included in the bid, stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a Joint Venture in the event of a contract award shall be ground for the forfeiture of the bid security (2016 Revised IRR of RA No. 9184).

	<p>NOTE:</p> <p>Based on ITB Clause 24.6, in case of a JVA, each partner shall submit the following documents. All the documents shall be submitted arranged, numbered and tabbed as enumerated below:</p> <p>a. Valid and current Certificate of PhilGEPS Registration and Membership – Platinum (all pages) in accordance with Section 8.5.2 of the 2016 Revised IRR of RA No. 9184;</p>
9	Original duly signed Omnibus Sworn Statement (OSS);
10	<p>Duly notarized authority of the signatory, whichever is applicable:</p> <ol style="list-style-type: none"> 1. Secretary’s Certificate (i.e. Corporation; Joint Venture Agreement); or 2. Special Power of Attorney (i.e. Sole Proprietor; Partnership).
11	Sworn Statement using the prescribed form (if applicable)